

KESPA Delegate room reservation form
2017 KEA Delegate Assembly, April 5 – 7, 2017

Marriott Louisville Downtown
280 West Jefferson Street, Louisville, KY 40202

Deadline to submit this form to Pam Copley:
5:00 p.m. EST, Wednesday, March 1, 2017

KESPA will pay for double-occupancy rooms for elected Delegates for Wednesday and Thursday evenings, April 5th and 6th, 2017. *Delegates will be responsible for all charges other than room and tax.*

Your Name: _____ Email: _____

Home Address: _____
Street City, Zip

Local Association: _____ Day Phone: _____

Gender: Male Female

I would like to room with: ** _____ Local: _____

****If you do not indicate another delegate to room with, we will assign another delegate to room with you.**

SINGLE ROOM REQUESTS: If you wish to have a single room, you (or your local) must pay ½ the cost of the room in advance. If you select a single room, please mail this form to the address listed below and include a check made out to KESPA in the amount of \$178.75 which is ½ of the room and tax cost for two nights single occupancy. **Reservation requests for single rooms will not be accepted without the required payment.**

One King bed Two Queen beds

** Due to varied check-in and check-out dates of our hotel guests, we are unable to guarantee a specific room number or location. Requests are met when possible and cannot be guaranteed.

If you need a handicap accessible room, indicate here:

Note: In order to have the cost of your hotel room covered by the KESPA Board, you must sit at the designated KESPA District tables during the Delegate Assembly.

E-mail, fax or mail this form to:
Pam Copley, KEA, 2340-A South Highway 127, Russell Springs, KY 42642
Phone: (800) 947-1772 Fax: (270) 866-4496
E-mail: pcopley@kea.org

Please type or clearly print information.

Pam Copley must RECEIVE this form by March 1, 2017. After that date, rooms may not be available.